

OFFICE OF
PRE-COLLEGE PROGRAMS
Residential Handbook
2019



UNIVERSITY OF
NOTRE DAME



DIRECTORY

OFFICE OF PRE-COLLEGE PROGRAMS

phone: 574.631.0990

email: precoll@nd.edu

website: precollege.nd.edu

CAMPUS SECURITY

574.631.5555

(emergency/non-emergency)

911 (emergency)

Paul Mueller, Ph.D., Director, Enrollment Strategy, Planning & Research, Interim Director of Pre-College Programs, Concurrent Associate Professor of Political Science

As Interim Director of Pre-College Programs, Dr. Mueller is responsible for the vision and management of the Leadership Seminars, Study Abroad: Rome, Study Abroad: Ireland, and Summer Scholars programs, from developing tracks to working with faculty and staff on the academic and related aspects of the programs.

Angie Yugo, Interim Operations Director

Angie is responsible for the day-to-day function of the Office of Pre-College Programs including staff supervision, budget management, and leads the development of the recruitment & marketing efforts. She also facilitates the review of student applications, Resident Counselor recruitment, hiring & training and manages the office's community based organization attempts.

Jessica Lee, Program Coordinator

Jessica is our social media coordinator (#awesome). She has a passion for seeing students thrive in a college setting while they pursue their dreams for the future. She loves all things creative, especially if it's on Pinterest. She assists with marketing and serves on the application review committee.

Kristina Wright, Program Coordinator

Kristina is our international aficionado! She is the on-site coordinator for our Study Abroad Programs in Italy and Ireland, traveling with the students to ensure a safe and extraordinary summer experience. As well as collaborating with the ND global gateways and faculty abroad, Kristina recruits and trains the summer resident counselors along with Interim Operations Director, Angie Yugo, and is closely involved in Pre-College recruiting, programming, and application review.

Kevin McAbee, Program Coordinator

ND Class of 2001, Kevin develops and maintains Pre-College policy and procedures, coordinates social and service activities for the Summer Scholars and Leadership Seminars programs, and assists faculty in the coordination of their courses. He also serves on the application review committee.

Curtis Urban, Program Coordinator

Curtis is our data manager. While developing programs and events for Summer Scholars and Leadership Seminars in collaboration with ND faculty, Curtis primarily manages our online application tools. He also serves on the Pre-College application review committee and is involved in recruiting.

Kelly Jo Mikel, Administrative Assistant

'The Voice of Pre-College,' Kelly Jo is the first point of contact for all of your Pre-College questions! She also assists the Pre-College staff with programming, day-to-day administration, and managing finances. Kelly Jo has an immaculate garden and her cucumber harvest is sought after throughout the area!

In the coming weeks, the Office of Pre-College Programs will be communicating with students by email. Please be sure to check your email on a regular basis.

TABLE OF CONTENTS

MISSION STATEMENTS	1
SAMPLE DAY IN THE LIFE OF A STUDENT	2
RESIDENTIAL STAY	
What to Bring / Dress Code	3
Summer Packing List	4
Visitors / Expectations	6
Notre Dame Summer Resident Regulations	7
Keys & ID Cards	8
Meals	8
Student Health	8
Summer Resident Counselors	9
Summer Safety	9
DIRECTIONS TO NOTRE DAME	11
ADDITIONAL TRAVEL INFORMATION	12
FAQS: Frequently Asked Questions	13

UNIVERSITY OF NOTRE DAME MISSION STATEMENT*

The University of Notre Dame is a Catholic academic community of higher learning, animated from its origins by the Congregation of Holy Cross. The University is dedicated to the pursuit and sharing of truth for its own sake. As a Catholic university, one of its distinctive goals is to provide a forum where, through free inquiry and open discussion, the various lines of Catholic thought may intersect with all the forms of knowledge found in the arts, sciences, professions, and every other area of human scholarship and creativity.

The University prides itself on being an environment of teaching and learning that fosters the development in its students of those disciplined habits of mind, body, and spirit that characterize educated, skilled, and free human beings. In addition, the University seeks to cultivate in its students not only an appreciation for the great achievements of human beings but also a disciplined sensibility to the poverty, injustice and oppression that burden the lives of so many. The aim is to create a sense of human solidarity and concern for the common good that will bear fruit as learning becomes service to justice.

THE OFFICE OF PRE-COLLEGE PROGRAMS MISSION STATEMENT

To deliver a distinctive scholarly experience for high school students from around the world that will stimulate the mind and spirit.





SAMPLE DAY IN THE LIFE OF A STUDENT

7:30 - 8:00 a.m.

Dorm Section Meeting

8:00 - 8:45 a.m.

Breakfast in South Dining Hall

9:00 a.m. - Noon

Class time, group discussions, and guest lecturers

Noon - 1:00 p.m.

Lunch in South Dining Hall

1:00 - 4:00 p.m.

Continued class time

4:00 - 5:00 p.m.

Downtime

5:00 - 6:00 p.m.

Dinner in South Dining Hall

Evening

Study/research time, community service, free time, talent show, sports tournaments, dance, and more!

11:00 p.m.

Dorm check-in

RESIDENTIAL STAY

WHAT TO BRING

Rooms are furnished with beds, dressers, desks and chairs, and a closet or storage area (one per person, as each student will have at least one roommate). You should bring your own sheets (extra long, 80" twin), blankets, pillows, towels, toiletries, bathrobe, and shower shoes.

Students will have the option of visiting the campus bookstore and eateries, and may go on class field trips, where personal spending money may be necessary. Each dorm has a laundry facility on site. If students plan on doing laundry while on campus, they will need to bring quarters/small bills. Laundry detergent is available for purchase on campus.

All books and supplies will be provided. WiFi and computer labs are available throughout campus. Students may choose to bring a laptop, tablet, or other electronic devices at their own discretion. Cell phones are permitted, although, we request students use them only during free time outside of class. If you play an easily transportable musical instrument, please bring it with you to share your musical gifts at our talent show/open mic. If you decide to bring your laptop, tablet, electronic device and/or musical instrument, please do so at your own risk. The University and the Office of Pre-College Programs are not responsible for the loss or damage of these items.

DRESS CODE

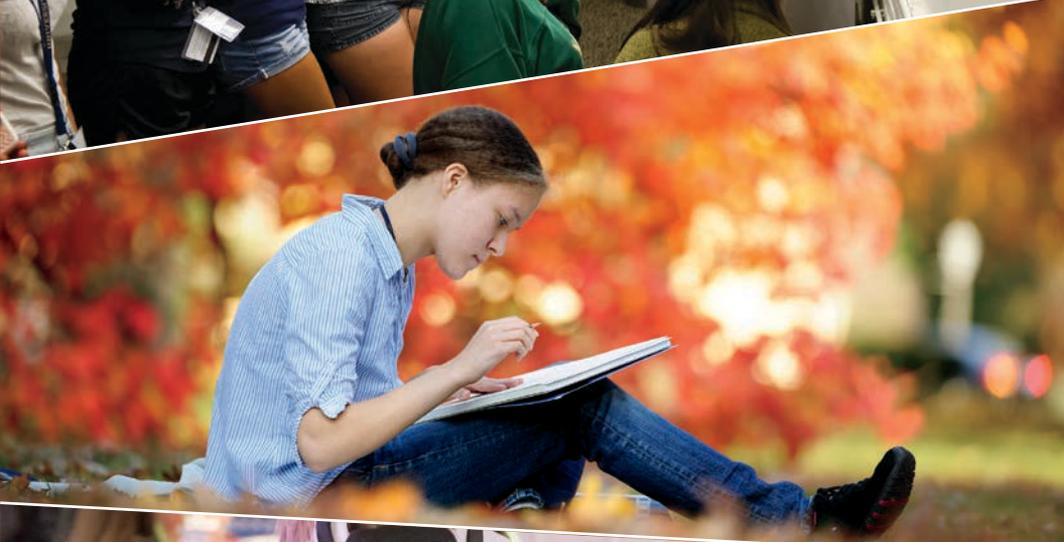
All students need to dress in a neat, clean manner. Remember, you are not only representing yourself, but you are also representing the University of Notre Dame. We recommend loose, casual clothing. Out of respect and in consideration of others, all attire should fit appropriately and prevent visibility of undergarments.

SUMMER PACKING LIST

- ✓ **Bed linens** (*extra-long twin sheets, 80" long to fit a college mattress*)
- ✓ **Blanket**
- ✓ **Pillow and pillowcase**
- ✓ **Towels**
- ✓ **Shower shoes**
- ✓ **Shorts, T-shirts, jeans**
- ✓ **Sweater/sweatshirt** (*for air-conditioned classrooms*)
- ✓ **Dress outfit** (*button-down shirt, summer dress, etc.*)
- ✓ **One set of comfortable clothes** (*light workout clothes*)
- ✓ **Pajamas**
- ✓ **Athletic/running shoes**
- ✓ **Modest swimsuit or swim shorts**
- ✓ **Photo ID for airport check-in and field trips** (*driver's license/passport*)
- ✓ **Quarters for laundry and laundry detergent**
- ✓ **Medications** (*inhalers, EpiPens, over the counter, etc.*)
- ✓ **Personal care items**
- ✓ **Umbrella/raincoat**
- ✓ **Working cell phone and cell phone charger**
- ✓ **Health insurance cards**
- ✓ **Travel itinerary**
- ✓ **Camera**
- ✓ **Spending money**
- ✓ **Water bottle**
- ✓ **Plug adapter** (*for international students*)

Students may choose to bring a laptop or other electronic devices at their own risk. Neither the University nor the Office of Pre-College Programs are responsible for the loss of money or valuables by anyone, or for the loss or damage of anyone's property.

Check accuweather.com for the predicted forecast for your stay at Notre Dame.



VISITORS

Notre Dame Pre-College Programs asks that family and friends refrain from visiting campus during the student's residential stay, except where a pre-approved commitment exists. In such cases, students are required to submit a "Request for Absence" form in advance, which needs to be approved and signed by the Interim Director or Interim Operations Director.

Parents, please contact the Office of Pre-College Programs if you must see your child.

Students are not allowed to enter a residence hall of the opposite sex.

No visitors are allowed in the residence halls.

EXPECTATIONS

Students and staff members are a team working together to create an inclusive learning environment. We encourage residents to build community by interacting with others in a positive and supportive manner. It is imperative that students show mutual respect and consideration for one another. The freedom of an individual or group to exercise their privileges stops when that exercise infringes upon the rights of others.

AS A MEMBER OF THE NOTRE DAME COMMUNITY, THE FOLLOWING STANDARDS OF BEHAVIOR ARE EXPECTED:

- Respect for the law and local regulations.
- Observance of applicable University and program standards of conduct and policies, including but not limited to those found at <http://bit.ly/ndprecollstandards>.
- Respect for public and private property rights.

All students are entitled to a positive and meaningful experience at Notre Dame. Any type of disrespectful, exclusionary, discriminatory, threatening, aggressive, or abusive behavior is strictly prohibited on any communication platform, e.g. verbal, social media, physical conduct and relations, and may be grounds for removal from the program. If you witness a violation of any applicable standards, please report it to program staff immediately so it may be addressed appropriately.

NOTRE DAME SUMMER RESIDENT REGULATIONS

The Office of Pre-College Programs utilizes Resident Counselors who will live in the Residence Halls with the Pre-College students, oversee the general conduct of Residence Halls, and provide a safe and supportive living environment.

QUIET HOURS: Quiet hours begin at 10 p.m. each night and each student has a right to an atmosphere conducive to sleep during this time. Activities that violate quiet hours include speaking loudly, yelling, talking on cell phones in hallways, gatherings that can be heard in the hallway, loud music, or any other activity that disturbs others. Residents should be courteous of each other's needs and must immediately cease any noise or activity that is disturbing others regardless of the time.

CURFEW: All Pre-College students must be in their assigned residence hall by 11:00 p.m. Sunday through Thursday. On Friday and Saturday nights, students must be in their assigned residence hall by 12:00 a.m.

NO SMOKING: This includes vaping, juling, use of e-cigarettes, smokeless tobacco, etc.

CORRIDORS: Athletic activity of any kind is absolutely prohibited in the corridors and hallways.

PERSONAL CONDUCT: Notre Dame is a Catholic university and expects students will exemplify the standards of Christian morality. Any activity that offends these

standards, including any sexual activity, will lead to dismissal.

ROOM ENTRY: The University reserves the right to enter rooms without a search warrant for purposes of maintenance, security, discipline, and the orderly operation of an educational institution.

REFRIGERATORS AND ELECTRICAL APPLIANCES: To meet fire, health, and safety requirements, the University does not allow the use of electrical appliances in students' rooms. This includes hot plates, microwaves, toasters, and toaster ovens.

NO POSSESSION OR USE OF ALCOHOL: Possession or use of alcohol is strictly prohibited, and is grounds for expulsion.

SIGN IN/SIGN OUT: For reasons of safety and notification in case of any emergency, all students must coordinate with their Resident Counselor if they wish to leave the residence hall outside of scheduled activities.

For more comprehensive rules applicable to Pre-College students, refer to the *Information for Summer Participants Living on Campus.*

KEYS & ID CARDS

Students are provided with dorm room keys and Notre Dame ID cards for access to their residence hall, the dining hall, and athletic facilities. Keys and ID cards are each resident's responsibility. Lost keys and ID cards compromise the safety of all residents and should be reported immediately to the Pre-College staff. There is a \$100 fine for lost keys and a \$30 fine for lost ID cards.

MEALS

Meals are served in the South Dining Hall, which students can access with their Notre Dame ID cards. Students are expected to eat three full meals each day, as proper eating habits and nutrition are necessary for your general health and well-being. No hats are to be worn inside the dining halls. Shirts and footwear are required. Meals are subject to change for scheduled activities.

STUDENT HEALTH

After students have confirmed their participation in the program, they will be required to complete medical forms and provide a copy of their health insurance card. International students will be required to purchase health insurance for the duration of the program.

If at any time a student is sick or injured, a Pre-College staff member will be contacted immediately. The student will be accompanied by Pre-College staff to University Health Services, or the staff will call EMS. If it is determined that the student needs medical treatment, they will be transported to a local medical clinic, MedPoint, or an area hospital emergency room. **Parents/Legal Guardians are responsible for all healthcare expenses incurred during the program and will be billed for such expenses.**

Pre-College staff cannot dispense any medication (prescription or non-prescription) to students.

A current copy of medical forms and signed waiver and release forms must be on file with the Office of Pre-College Programs. If a student has an allergy, has mobility limitations, or has any type of health condition (e.g. diabetes) or significant dietary restriction, the Office of Pre-College Programs **must** be notified at least 30 days prior to the program. Please inform the Office of Pre-College Programs immediately.

Neither the University nor the Office of Pre-College Programs are responsible for any personal injury sustained during the program.



SUMMER RESIDENT COUNSELORS

The Resident Counselors are a diverse team of current and former Notre Dame undergraduate and graduate students. The team is eager to share their Notre Dame experiences with you and to mentor you throughout your own Notre Dame experience. Each of the Resident Counselors has unique strengths and talents that will enhance the experience for all students.

The duties of the Resident Counselors are to assist in recreational, social, and extracurricular activities and assist students with their questions, concerns, and interests. Additionally, Resident Counselors will enforce the rules and regulations of the program and the University. The team will be a valuable resource in exemplifying the importance of residential life.

SUMMER SAFETY

Your Resident Counselor will review safety procedures with you upon your arrival. It is imperative that you review and understand this important information. Please do not hesitate to contact the Office of Pre-College Programs with any questions.





DIRECTIONS TO NOTRE DAME

BY CAR

From the North: The University is located just south of the Indiana Toll Road (Interstate 80/90). Exit Interstate 80/90 at exit 77 and turn right onto Michigan (Indiana 933). Make a left at the third stoplight (Angela Boulevard). Travel east to the first stoplight (Notre Dame Avenue) and turn left. Proceed to the main entrance and stop at the security booth for entry to campus.

From the South: Take US 31 north which becomes Indiana 933 just south of South Bend. Stay on Indiana 933 to Angela Boulevard, which is the second stoplight north of the St. Joseph River. Turn right onto Angela Boulevard then left at the first stoplight onto Notre Dame Avenue. Proceed to the main entrance and stop at the security booth for entry to campus.

BY TRAIN

The South Shore Line trains run from the Chicago Loop (Millennium Station, at the corner of Michigan and Randolph) to the South Bend Airport. From the airport, the Notre Dame campus is approximately a 15 minute cab ride.

To Millennium Station from O'Hare Airport: Take the CTA Blue Line to the Washington stop. Walk three blocks east to Michigan Avenue. Turn left and walk one block north to Michigan/Randolph.

To Millennium Station from Midway Airport: Take the CTA Orange Line to the Randolph/Wabash stop. Walk one block east to Michigan/Randolph.

Please refer to the CTA and South Shore Line websites for timetables and fare information, and plan adequate time for transit and possible delays. Please also note that not all CTA stops have elevators, so carrying luggage up/down stairs may be required.

BY PLANE

Please collect your luggage from the baggage claim at the South Bend Airport. From the South Bend Airport, you may reach campus via a short taxi, Uber, or Lyft ride. Please keep items you will need during the day with you. Should you arrive to campus prior to the 12:00 p.m. EST residence hall check-in you will be directed to a designated location to drop off your luggage where it will be taken to your dorm.

BY BUS

Coach USA buses run from O'Hare and Midway airports to campus. Please consult the Coach USA website for timetables and fare information.



ADDITIONAL TRAVEL INFORMATION

- Bring a government issued photo ID (driver's license/passport) for airport check-in
- Pack one small carry-on bag with an extra set of clothes, toiletries, and medicines in case your checked luggage is delayed
- If you would like to lock your luggage, use a TSA approved lock (airport security may have to open your bag)
- Pack coins, keys, jewelry, and other metal objects in your carry-on bag
- In your carry-on, you are limited to one small, clear plastic bag with liquids not to exceed 3.4 oz.
- Do not pack or carry on items such as scissors, tweezers, nail clippers, etc.
- If your flight is delayed or canceled, please call our office at 574-631-0990 to let us know
- Please note that Summer Scholars students and their families are responsible for their travel arrangements, including addressing any delays, cancellations, or other travel issues that may arise
- TSA traveler information is available at [tsa.gov/traveler-information](https://www.tsa.gov/traveler-information)

FREQUENTLY ASKED QUESTIONS

Q: CAN I LEAVE THE PROGRAM EARLY/CAN I ARRIVE LATE?

A: We do not allow students to depart from the program early or arrive late to the program. Our programs are designed in such a way that it is crucial for all students to stay with us for the entirety of the program. We do understand that emergency situations arise and if such happens while a student is in the program, please contact the Office of Pre-College Programs and we will assist you.

Q: CAN MY FRIENDS OR FAMILY VISIT ME WHILE I AM AT NOTRE DAME?

A: Friends and family should not visit you during your time on campus. You will be very busy with classes and activities! Please see page 6 for additional information.

Q: CAN MY PARENTS ATTEND ORIENTATION WITH ME?

A: Parents are welcome to attend Orientation, but many students attend Orientation without their parents. Students begin activities (without parents) immediately after Orientation.

Q: MAY I USE CAMPUS ATHLETIC FACILITIES?

A: During free time students will have access to select athletic facilities during posted hours of operation.

Q: WILL THERE BE A REQUIRED CHECK-IN/CHECK-OUT PROCESS?

A: Yes. All students will be required to complete a short check-in and check-out procedure.

Q: SHOULD I BRING SPENDING MONEY TO CAMPUS?

A: Almost all costs are included in your tuition; however, some students enjoy socializing with one another at some of our campus restaurants after class or making a special trip to our bookstore for some Notre Dame memorabilia. These costs are not covered under tuition and students should bring some spending money for this. There are also several ATMs located on campus if a student wishes to bring a debit card.

Q: DO I NEED TO BRING MY LAPTOP, BOOKS, OR SUPPLIES?

A: All books and supplies will be provided for you. Internet access and computer labs are available throughout campus. Students may choose to bring a laptop, tablet, or other electronic devices at their own discretion. Should you choose to bring your laptop, tablet, and/or electronic device, please do so at your own risk. The University and the Office of Pre-College Programs are not responsible for the loss or damage of these items.

Q: WHAT ITEMS WILL I NEED TO FURNISH MY DORM ROOM?

A: The dorms are furnished with beds, dressers, and a closet or storage area. Please bring your own extra-long (80") twin bed sheets, blanket, pillow, and towels. Please see the Summer Packing List on page 4.

FREQUENTLY ASKED QUESTIONS

Q: ARE THERE LAUNDRY FACILITIES ON CAMPUS?

A: Each dorm has a laundry room with several coin operated washing machines and dryers as well as ironing boards and irons. The cost to use the washing machines is \$2.00, and \$1.75 to use the dryers. Bring lots of quarters and/or small bills.

Q: CAN I MEET WITH SOMEONE FROM ADMISSIONS WHILE I AM ON CAMPUS?

A: There is an Admissions Information Session during your program during which you will have an opportunity to learn about Notre Dame Admissions and Financial Aid and ask questions.

Q: CAN I VISIT AREAS OUTSIDE OF CAMPUS?

A: The shops at Eddy Street Commons, across the street from the Notre Dame campus, will be accessible to students until 9:00 p.m. EST.

Questions? Please contact the Office of Pre-College Programs at precoll@nd.edu or 574.631.0990.





UNIVERSITY OF NOTRE DAME

Office of Pre-College Programs
307 Brownson Hall
Notre Dame, IN 46556-5601

+1.574.631.0990
precoll@nd.edu
precollege.nd.edu

Connect with Pre-College



twitter.com/NDPreCollege



[instagram.com/NDPreCollege](https://www.instagram.com/NDPreCollege)



[facebook.com/NDPreCollege](https://www.facebook.com/NDPreCollege)



[@ndprecollege](https://www.snapchat.com/add/ndprecollege)